



Village Hall, 262-495-8316  
Fax, 262-495-8755  
Public Works Dept., 262-495-4106  
Public Safety Dept., 262-495-4200  
Building Inspector, 262-490-0277

Palmyra Village Hall • 100 W. Taft St. • Palmyra, WI 53156

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Date Filed: \_\_\_\_\_

\$200.00 Application Fee Paid \_\_\_\_\_

## Zoning Text Amendment Application Packet

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Based on 17.17.4 of the Zoning Code of the Village of Palmyra

Please read and complete this application carefully. All applications must be signed and dated.

1. APPLICANT OR AGENT

2. PROPERTY OWNER

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone # (\_\_\_\_) \_\_\_\_\_

Phone # (\_\_\_\_) \_\_\_\_\_

e-mail \_\_\_\_\_

e-mail \_\_\_\_\_

3. Property Address and Legal Description of the Property: (May appear on the tax bill)

\_\_\_\_\_  
\_\_\_\_\_

4. Tax Key Number: \_\_\_\_\_

5. What Zoning Ordinance Section is proposed for amendment? Section \_\_\_\_\_

6. What is the PROPOSED Zoning Language Change? (Please include current language with underlined type for new language and strike-out type for removed language.)

\_\_\_\_\_  
\_\_\_\_\_

7. Describe why the text change is needed, including a description of the proposed impact under the new zoning language, including any new construction, use of the site, and/or number of employees (if known).

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8. Please initial the following statements after you have read them.

\_\_\_\_\_ I understand that the Village is under no obligation to change the current Ordinance language.

\_\_\_\_\_ I understand that the Village staff, Plan Commission and/or Village Board may request additional information to properly evaluate this request, and failure to provide such information may in itself be sufficient cause to deny the request.

\_\_\_\_\_ I am aware that this text amendment shall go into effect immediately upon approval of the Palmyra Village Board and posting and/or publication of the approved changes.

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**9. SIGNATURES**

**NOTE: ALL APPLICATIONS MUST BE SIGNED BY THE RESPONSIBLE PARTY**

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
date

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*DO NOT WRITE BELOW THIS LINE – OFFICE USE ONLY*

Date Received: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Application Received By: \_\_\_\_\_

Plan Commission Date and Time **YOU MUST BE PRESENT:**

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Time: \_\_\_\_\_:\_\_\_\_\_ PM

Approved for processing by the Village of Palmyra Plan Commission Chairman:

Signature: \_\_\_\_\_

(        ) Approved                      (        ) Conditionally Approved

## NOTICE

PLEASE BE ADVISED that pursuant to Village of Palmyra Ordinance No. 06-17, the Village of Palmyra Village Board has determined that the Village Treasurer shall charge the property owner for costs incurred by the Village whenever the services of the Village Attorney, Village Engineer, Village Planner, or any other professional results in a charge to the Village for professional time and services if such service is not a service supplied to the Village as a whole. Also be advised that pursuant to the Village of Palmyra Ordinances certain other fees, costs and charges are the responsibility of the property owner making application to the Village.

I, the undersigned, hereby acknowledge that I have been advised that, pursuant to the Village of Palmyra Ordinance No. 06-17, if the Village Attorney, Village Engineer, Village Planner, or any other professional provides services to the Village as a result of my activities, whether at my request or at the request of the Village, I shall be responsible for the fees incurred by the Village and, in the event I fail to timely pay such charges, the Village will assess them against my property as a special charge together with any accrued interest. Also I have been advised that pursuant to the Village of Palmyra code certain other fees, costs and charges are my responsibility.

Dated this \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Signature of the Property Owner:\_\_\_\_\_

*Please Print* Name of Property Owner:\_\_\_\_\_

Address of Property:\_\_\_\_\_

Tax Key No. of Property:\_\_\_\_\_

- Original kept on file with Village Clerk.
- Copy provided to Property Owner.