

Village of Palmyra
LAND USE APPLICATION – CONDITIONAL USE FEE \$100.00

APPLICANT _____
Name _____ telephone _____

Name _____ telephone _____

PROPERTY INTEREST OF APPLICANT _____ Owner _____ Agent for Owner _____ Other _____

Owner's name (if not the applicant) _____ telephone _____

Owner's address _____ city _____ state/zip _____

PROPERTY LOCATION

Street address or parcel (tax key) number _____ acreage or lot area _____

legal description _____

ZONING DISTRICT

Present _____ proposed _____

PROPOSED LAND USE(s) _____
Description, including name of development or subdivision, if applicable _____

SUPPORTING DOCUMENTS _____ Survey _____ Concept Plan _____ Site Plan _____ Building Elevations
_____ List of Adjacent Property Owners _____ Other _____

The applicant certifies, by his or her signature below, familiarity with State of Wisconsin and Village of Palmyra regulations and procedures pertaining to this application for Land Use approval. The undersigned further certifies that the information contained in this application and all accompanying attachments and exhibits are true and correct to the best of his or her knowledge.

For all requests, professional service fees from the Village Engineer, Zoning Administrator and Attorney are the costs of the applicants / property owner per Section 17.17(6)(b) of the Village of Palmyra Zoning & Development Code.

Signature of applicant _____ Date of application _____

Signature of property owner (other than applicant) _____ Date of application _____

.....
FEE RECEIVED \$ _____ **DATE** _____ **BY** _____

For all requests, professional service fees from the Village Engineer, Zoning Administrator and Attorney are the costs of the applicants / property owner per Section 17.17(6)(b) of the Village of Palmyra Zoning & Development Code.

DO NOT WRITE BELOW THIS LINE – OFFICE USE ONLY

Date Received: _____ / _____ / _____

Application Received

By: _____

Plan Commission Date and Time YOU MUST BE PRESENT:

Date: _____ / _____ / _____ Time: _____ : _____ PM

Approved for processing by the Village of Palmyra Plan Commission Chairman:

Signature: _____

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() **Approved** () **Conditionally Approved**

Fire Department Inspector Approval _____

Date _____

Building Inspector Approval _____

Date _____

Occupancy Permit # _____

Village of Palmyra
CONDITIONAL USE JUSTIFICATION
(Attach to Land Use Application)

APPLICANT

Name

address

Describe how the conditional use if granted will be consistent with the purposes and intent of the zoning code, and will not adversely affect the public health, safety or welfare; and

Describe how the conditional use if granted will not be hazardous, harmful or otherwise adverse to the environment or to the reasonable use and value of nearby properties or the community in general; and

Describe how the conditional use if granted will be compatible with the existing uses of, and structures upon, surrounding properties, and will not impede the normal and orderly development and improvement of other properties for uses permitted in the district; and

Describe how the conditional use if granted will be designed and operated in a manner which minimizes adverse effects, including visual impacts, on surrounding properties and the community as a whole; and

Describe how the conditional use if granted provides adequate means of ingress and egress so as to minimize traffic congestion in the public streets and will not cause any significant traffic problems; and

Describe how the conditional use if granted has, or makes provisions for, adequate utilities, access roads, drainage and other necessary site improvements; and

Describe how the conditional use if granted will be consistent with the Village's Comprehensive Plan for the area in which it is located.

Required Attachments: 1. A list of names and mailing addresses of adjacent property owners within 100 feet of the subject property.

NOTICE

PLEASE BE ADVISED that pursuant to Village of Palmyra Ordinance No. 06-17, the Village of Palmyra Village Board has determined that the Village Treasurer shall charge the property owner for costs incurred by the Village whenever the services of the Village Attorney, Village Engineer, Village Planner, or any other professional results in a charge to the Village for professional time and services if such service is not a service supplied to the Village as a whole,. Also be advised that pursuant to the Village of Palmyra Ordinances certain other fees, costs and charges are the responsibility of the property owner making application to the Village.

I, the undersigned, hereby acknowledge that I have been advised that, pursuant to the Village of Palmyra Ordinance No. 06-17, if the Village Attorney, Village Engineer, Village Planner, or any other professional provides services to the Village as a result of my activities, whether at my request or at the request of the Village, I shall be responsible for the fees incurred by the Village and, in the event I fail to timely pay such charges, the Village will assess them against my property as a special charge together with any accrued interest. Also I have been advised that pursuant to the Village of Palmyra code certain other fees, costs and charges are my responsibility.

Dated this ____ day of _____ 20____

Signature of the Property Owner:_____

Please Print Name of Property Owner:_____

Address of Property:_____

Tax Key No. of Property:_____

- Original kept on file with Village Clerk.
- Copy provided to Property Owner.